

# NORTHERN New Mexico College



## NNMC BOARD OF REGENTS MEETING APRIL 25, 2023

The Board of Regents of Northern New Mexico College held a Special Board Meeting on Tuesday, April 25, 2023. Board Members in attendance were Board President Michael A. Martin, Regent Porter Swentzell, Regent Erica Velarde, Regent Ruben Archuleta, Regent Casandra Batista Dauz.

Staff Present: Hector Balderas, JD, CFE, President, Ivan Lopez Hurtado, Provost & Vice President for Academic Affairs, Denise Montoya, Chief of Staff/Vice President for Finance, Theresa Storey, Chief Financial Officer, Scott Stokes, Chief Information Officer, Matthew Baca, General Counsel. Juan Gallegos, IT, Clarence Lithgow, Accountant III, Bruno Guedes Student Life/Coordinator of Student Life, Carmella Sanchez, Director, Institutional Research, Arin McKenna, Staff Writer/Reporter, Communications & Marketing, Sally Martinez, Executive Assistant to the Provost & Vice President for Academic Affairs, Kenneth Lucero, Director, Human Resources, Don Appiarus, Interim Dean of Students, Patrice Trujillo, Health & Safety Manager, Chris Trujillo, IT, Sandy Krolick, Creative Director, Communications & Marketing, Ursula Atencio, Business Office Accountant, III, Jessica Ortiz, Business Office Accountant, III, Julianna Barbee, Director, SBDC and Amy Peña, Executive Office Director

Faculty Present: Joaquin Gallegos, Johanna Case Hoffmeister, Rhiannon West

Others Present: Tim Crone, Jake Arnold, Sara Specht, CRI, Allan D. "A.J." Bowers, Jr., CPA, CRI, Dolores Gurule, Student Senate President

### **I. CALL TO ORDER**

Board President Martin called the meeting to order at 1:01PM

### **II. APPROVAL OF AGENDA**

Board President Martin entertained a motion to approve the agenda.

**Regent Swentzell moved to approve the agenda as presented. Second - Regent Batista Dauz. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Batista Dauz – yes. Motion passed unanimously.**

### **III. PRESENTATION OF AUDIT BY EXTERNAL FINANCIAL AUDITORS**

Dr. Montoya stated the State Auditor released the fiscal year audit on March 25, 2023. The request in front of the Board of Regents is to accept the audit after having to hear from AJ Bowers in regards to the audit. Mr. Bowers presented the audit to the Board of Regents (attached). NNMC's overall opinion is a qualified opinion. Mr. Bowers thanked the Board of Regents for working with the college and stood for questions.

Board President Martin asked if there were questions from the Board of Regents. Regent Velarde – no questions. Regent Velarde stated she is just trying to figure out how we keep our goal of

getting out of all of these different, out of the old legacies and she is sure the new team has a lot of ideas and a way to get us back on track. Regent Swentzell stated he has the same thoughts as Regent Velarde, some of these things keep popping up. There has been a lot of progress over the last 5, 6 and 7 years. Just that final stretch. Thank you for your work and presentation. Regent Archuleta – no questions and thanked Mr. Bowers. Regent Batista Daus – no questions. Board President Martin stated he would like to ask the team; the capital assets balance has come up the last several years and have never really put a cost to resolve that issue. What the Board of Regents was told last year it is hard to find someone to do the work. President Balderas stated he is concerned with prioritizing and finding the solution. The whole point of the audit is to certify accuracy of the financial statement and its operations. It is unfortunate this capital asset issue of really just finding the value and being able to quantifying the value of these buildings is putting a cloud on the financials. President Balderas has spoken with the team to put together a proper documentation and valuation so it could be properly rolled up in the financial statements. It is kind of like an old barn causing question over financial statements and documents that, really these are accurate, so it is strategically hurting us. We should have a solution hopefully at the next audit cycle that is one of our goals of the audit in addition to timelines is to try to make sure we eliminate those risk areas for the auditors. Board President Martin stated he knows President Balderas expressed at the exit that we have already started working on the next audit and our goal is to have it done on time this year. President Balderas will report on this and we will have a full corrective action and we will be putting in early effort to be on time next year. Board President Martin thanked Mr. Bowers. Mr. Bowers thanked the Board of Regents and stated if the Board of Regents has questions or needs anything, they could call throughout the year.

Board President Martin entertained a motion to accept the audit.

**Regent Swentzell moved to accept the Northern New Mexico College Fiscal Year 2022 Audit Report. Second – Regent Velarde. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Batista Daus – yes. Motion passed unanimously.**

#### **IV. PUBLIC INPUT**

Board President Martin called Mr. Jake Arnold to share his thoughts on life with the Board of Regents.

Jake Arnold stated he had a couple of thoughts to share with the Board of Regents. For one, he was at the College for the Inauguration Ceremony and he thought it was well produced, it rivaled the Oscars. It was very well done and he thought it was great. On the matter of the report just heard from the independent auditor. It was available with the packet that the Board of Regents receive online. He thinks that great, the community can view it and see what they are going to discuss. He did notice that the, the identification of El Rito being the branch campus. He would like to continue to point out that El Rito is considered the home campus and the legal seed of the campus. In scrolling through the document using a key word search, Mr. Arnold did not find anything in the 150 pages of line items, he did not see anything about the Branch Community College or Mill Levy money. They are still hoping to get a full accounting of how much money has come in from the three counties on the Mill Levy and how it has been expended. The folks in El Rito are very supportive of what is going on and they think college is on the right track. Board President Martin stated we will have a complete accounting of the Mill Levy funds and where we are at.

## V. COMMENTS FROM THE BOARD

### A. Board of Regents Subcommittee Reports

#### 1. Housing Committee

Regent Archuleta spoke with Leo Valdez and gave him a few options. They will meet in May and he feels confident to get it resolved soon and start working on it. Regent Archuleta asked Mr. Valdez for 4-5 options that the College would like to do.

#### 2. Audit, Finance, Facilities Committee

Regent Velarde stated there was not a meeting this month because of presentation of the audit. They will be updated next month.

#### 3. Academic and Student Affairs Committee

Regent Swentzell stated they did meet this week and there is an action item later on the agenda to be discussed by Provost Lopez. Regent Bautista Dauz had nothing to add.

#### 4. President's Evaluation Committee

Regent Velarde stated they are right there. They thought they were done and realized they did not have the updated copies. They are about to cross the finish line. It will be presented at the next scheduled meeting or an emergency meeting if they have one.

Mr. Zamora stated they met as a committee and President Balderas and his team prepared revisions that they are going to be reviewing. The evaluation tool is in good shape and once the comments are integrated from President Balderas team, they will have a good tool ready for the Board of Regents planning meeting/retreat meeting in June. The Board will work with President Balderas to populate the priorities for the upcoming year. It is a really good document and everyone has done excellent work. They are right on the edge but once they get updates reviewed it is ready. Board President Martin asked if they still have time. We do have time, there is not a deadline in the contract. Mr. Zamora stated the ultimate deadline is June 30<sup>th</sup> for this tool. You want it as a fair tool to measure the president by next year to be fair and inform him how they will be evaluated.

President Balderas stated it will be a very valuable process for the Regents to set the tone for the upcoming retreat. He could not time it any better with the strategic planning input. There will be a tool to work with in June.

## VI. APPROVAL OF MINUTES

Board President Martin entertained a motion to approve the minutes from the March 30, 2023 meeting.

**Regent Velarde moved to approve the minutes from the March 30, 2023 meeting. Second – Regent Archuleta. A roll call vote was taken. Board President Martin – yes, Regent Velarde**



– yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Batista Daus – yes. Motion passed unanimously.

## VII. PRESIDENT’S REPORT AND ANNOUNCEMENTS

### A. Celebrate Northern

President Balderas stated there is a lot to celebrate, most recently in March and April of 2023.

President Balderas congratulated Elaine Struthers, our Community Outreach and Partnership Engagement Coordinator, who has been awarded a Fulbright Bulgaria Alumni Grant to provide a symposium on paraprofessional education in occupational therapy in Bulgaria. She has done a good job in outreach events in Northern New Mexico.

Student Senators elections for Fall 2023 were held April 6 and 7. Dolores Gurulé was re-elected as President. Ramkrishan Khalsa, who has been serving as Treasurer, was just elected Vice President. Current Senator Kimberly Nartea is the newly elected Treasurer. Cristian Olivas was elected Sentinel, Annai Valdivia as Reporter, and Natalia Tealer and Rebecca Chavez are new Senators. Congratulations, and thanks to all of you for taking this leadership initiative.

The Ben Lujan Library is celebrating National Poetry Month, which included a poetry reading last Tuesday. Students, faculty and staff shared their own poetry or poems by their favorite poets. The event was well attended and several people asked to have poetry readings on a regular basis. The library is also encouraging everyone to share a poem on the Wall of Poems. President Balderas stated our hope is that we start using more of these facilities.

Northern hosted two amazing events and many people were excited to see people back on campus. April 5: the Educational Opportunity Fair and the Spring Career Fair. President Balderas wanted to thank Sara McCormick for organizing the Career Fair, which had approximately 150 people and 45 employers in attendance. President Balderas thanked Donna Jaramillo for arranging the EOC Fair which had a lot of attendance. Nearly every NNMC academic and student affairs department was in attendance, along with representatives from several higher ed institutions and scholarship providers. There were also representatives from local community resource centers which provide critical services needed by EOC students. President Balderas stated he ran into old colleagues of his. We had employers from Albuquerque coming to our facility. We want to celebrate this post-COVID event.

Career Services also hosted a talk by Diplomat in Residence for the Southwest Antoinette Hurtado, who let our students know about State Department careers and student programs and shared her own journey as a U.S. Diplomat. President Balderas did do the introduction for this Via Zoom.

Student Life hosted an Easter Egg Hunt, which had both student and community participation. President Balderas stated we continue to look for more activities from the Student Life Director and he is doing a great job.

President Balderas recently had a good conversation with Senator Ben Ray Lujan for the HACU event and communicated that he recognized his late father’s commitment to the college and told him we would be asking for more federal assistance. He is fully committed to hearing more aggressive proposals for the future. He was very supportive.

President Balderas stated a lot of our facilities have been subject to opinion and any improvement to buildings would be appreciated by the shared community. President Balderas stated it is worth celebrating that we not only have very hard-working committees working on these issues and we are very close to announcing, we are waiting on State Board of Finance approvals, we are close to finishing the regulatory permissions we need to move forward on ceiling projects, roofing improvements, kitchen improvements so they are operational for students and faculty by August. We are getting close to the effort and report on a one stop shop and the website. President Balderas would like to celebrate all hard-working professionals who have been working on this for the last 90 days. This is very close and it is worth giving a lot of thank you and recognition. We couldn't possibly do this without the faculty, staff and finance professionals that have been working hard to give us a real opportunity to break ground soon.

President Balderas stated the audit was in and it will be improved. It took us a lot of effort to get it just in. We were a little bit dinged as a late audit. It is worth noting and thank you to all the Northern professionals who worked on the audit.

President Balderas stated he would like to thank Amy and all the amazing staff who worked together on the Inauguration and the faculty and students who put the video together. Thank you to staff, faculty and Regents and community who came out for this. It was really important to message inspiration for students, our cultural diversity and our sense of hope and optimism. Thank you for allowing President Balderas the opportunity to celebrate his old coach and educator who had important things to share about Northern and he was pleased to share this with our great community.

#### B. Introduction of Staff and Faculty

##### **Matt Baca** **General Counsel**

Matt Baca joins Northern New Mexico College as its General Counsel. In this role, he acts as the college's primary legal advisor, and he will also support the President and Executive Staff in developing and executing strategic initiatives. In addition to his legal experience, Matt has an extensive background in business development and marketing, as well as public policy and administration. Most recently Matt advised acequias and Land Grants through New Mexico Legal Aid, and before that he served as Chief Counsel at the New Mexico Office of the Attorney General.

Matt received his Juris Doctorate from the University of New Mexico School of Law and his Bachelor of Arts in Organizational Communication from Pepperdine University. Matt is dedicated to service in his community, serving on multiple non-profit boards and as a volunteer at several non-profits.

##### **Cindy Gallegos** **Adult Education Instructor**

Cindy Gallegos retired from Los Alamos National Laboratory in June 2021 as a Research Technician working with High Explosives/Detonators. She is currently work with ESL students. Cindy believes in making a difference in someone's life and education, and her goal is to continue to make a difference in our students' lives.

##### **Akasha L. Khalsa**

**Recruiter**

Akasha Khalsa graduated from Northern Michigan University in 2022 with a bachelor's in English and French. She moved to New Mexico a little over six months ago. Her academic interests center around the human relationship to language, media, and narrative. She is passionate about the role that higher education plays in ensuring community wellbeing and hopes to encourage as many people as possible to achieve their educational goals.

**Tina Maes****Safety & Security Officer**

Tina Maes was born and raised in Espanola and graduated in 2018 with her G.E.D. Her last position was a Security Officer at Santa Clara Hotel and Casino in Espanola, where she escorted employees with the banks, welfare checks, and Standby's.

**Samantha Stukes****Women's Basketball Coach**

Samantha Stukes brings 12 years of coaching experience at all levels to our Women's Basketball program. Most recently, she served as Project Director, overseeing preventative programming for at-risk youth with Community Youth Development in her hometown of Northeast El Paso, Texas, where she amplified exposure opportunities for student-athletes and young sports professionals looking to advance their careers through academics and athletics in her community.

Coach Stukes received her Bachelor of Science in Business from the University of Phoenix and used this background to become the founder of El Paso's first Men's and Women's professional minor league basketball organization. In that role, Stukes led the city to their first Women's Basketball National Championship in the WBDA, earning her Coach of the Year honors in 2021.

**Tj Stukes****Men's/Women's Assistant Basketball Coach**

Tj Stukes grew up between the Bronx and Mt Vernon, New York. He worked for the City of El Paso before joining Northern. His accomplishments include twice winning a state basketball title in New York and being part of an Independence Community College team that won a record 31 consecutive games (a record that still holds). He played over 1,300 games as a pro for the Harlem Wizards for 12 years. In June of 2021, TJ and his wife Samantha were featured on the game show The Cube with Dwayne Wade.

**Myra Tafoya****Custodian**

Myra Tafoya is from Santa Clara Pueblo and a graduate of the Institute of American Indian Arts. She is a well-known artist for her black and red pottery and beadwork. She joins us after serving as a custodian for the Española public school for the past couple years.

**Transfers/Promotions**

Claudia Chacon has left her position in Financial Aid and joined the Library as an Academic Librarian.

**C. Strategic Plan Update**



President Balderas stated he is really excited because we recently announced the Soaring to New Heights Strategic Plan 2028. This is partnership with financial support from LANL and was a top priority of the Board to do some strategic planning which had not been done in several years. We have secured a contact with Dini Spheris and a launching of over 2000 survey requests from the community. This also includes personal interviews. The Regents are apprised that some will play a role in our strategic planning. Thank you for your time and commitment in this. Our feedback will be analyzed as early as June, 2023. This is being completed swiftly but with a lot of feedback. The committee will understand what our strengths, opportunities and challenges are. In addition to 2000 stakeholders being provided the opportunity, we will look for continual feedback and can make modifications as the Board or community sees fit. NNMC is striving for a shared vision for the future. We are hoping the tool, the new sense of direction will be completed by August of 2023. This is important for President Balderas for fundraising, legislation and donations.

#### D. President's Seminar Update

President Balderas presented the President's seminars to the Board of Regents (attached). President Balderas stated this is presented as information but in compliance for the contract with the Board. The one in July would allow President Balderas to be in compliance.

Board President Martin stated this was included in the President's contract for a class and a mentor to be done within the first six months. Mr. Zamora stated this is correct, the selection needs to be made within the first six months. Not necessarily the completion because the programs are ongoing. The obligation on the President is to have them selected and identified to the Board for approval of the selection. Board President Martin asked Dr. Lopez about his course at Harvard and if it was worthwhile. Dr. Lopez stated he had the conversation with the President and that was his recommendation. It is state of the art and really good, the training and the network he will form. Board President Martin asked if there were questions. Regent Velarde – no questions it is an obvious decision, especially given the timeline. Regent Swentzell - no questions, he is of the same opinion as Regent Velarde. Regent Archuleta – no questions. Regent Batista Daux – no questions.

Board President Martin entertained a motion to approve the Harvard class for the President.

**Regent Swentzell to approve that President Balderas attend the Harvard Presidential School of Education Seminar. Second – Regent Batista Daux. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Batista Daux – yes. Motion passed unanimously.**

#### VIII. FACULTY SENATE PRESIDENT REPORT

Mr. Gallegos stated they had a very effectual meeting on April 14<sup>th</sup>. Thank you, President Balderas, for attending and the update of \$3M for dormant funds for renovation on some of the building roofs. This was exciting for faculty to hear. Thank you for the updates on the fiscal updates, strategic plan and inclusion of faculty. Thank you, Dr. Lopez, for attending and working on the elimination of program policy which he understands is close to being done. Thank you for an update on the salary increases on HB 2. The Academic Standards finalized and approved the grade appeal policy and they are working with IT to post this on the website available to students. The Tenure Committee is working to modernize their policy on tenure transfer. We had a professor who was able to transfer his tenure from another institution and through that process they had to update the policy. They are also looking at incorporating electronic tenure dossiers into the requirements of

the tenure process and exploring professorship. Mr. Gallegos would like to invite any member of the executive team to announce anything to the faculty that is worth more than an email and would like to have a confirmation, they would like to extend that invitation.

## **IX. STUDENT SENATE PRESIDENT REPORT**

### **Welcome 2023-2024 Student Senate:**

We would like to welcome and congratulate our newly elected student senate officers and members. Ramkrishan Khalsa, Vice President, Kimberly Nartea, Treasurer, Cristian Olivas, Sentinel, [Annai Valdivia](#), Reporter, and our senators [Natalia Tealer](#) and Rebecca Chavez. We still have a vacant position open for secretary and a student who has expressed interest in the position so we will likely look at having the student appointed as secretary at the beginning of our Fall semester.

### **Constitution:**

We have completed a review of our constitution; we are pending one more item that needs to be reviewed by leadership of the college. We are hoping to vote on the letter drafted to leadership at our next meeting so that we can finalize the draft of our constitution to be sent to Ms. Peña for further communication to President Balderas, Dr. Lopez, and the Board of Regents.

### **End of Year Barbeque**

We will be holding an end of year barbeque celebration this Thursday, April 27th starting at noon. We would like to celebrate the students, faculty, staff, and administration who have worked hard toward the success of all Northern Students throughout the 2022-2023 school year, we invite you all to join us!

### **Leadership Ceremony**

Our advisor Mr. Bruno Guedes has been working on a leadership ceremony that he has planned for May 3rd at 6 p.m. The ceremony will honor students, faculty and staff that have been chosen from a group of nominations from the students for their dedication to student success.

Board President Martin congratulated Ms. Gurule for her re-appointment as President. Board President Martin asked if there were any questions. Regent Swentzell – no questions congratulations and keep up the good work. Regent Archuleta – no questions, congratulations and keep up the good work. Regent Batista Daus – no questions, congratulations.

## **X. STAFF REPORTS**

### **A. Provost & Vice President for Academic Affairs**

#### **1. Termination of Drones Certificate Program**

Dr. Lopez stated he has one item for action, the Termination of the Certificate in Drones Technology. This is a two-course certificate stated years ago. It went through program review this year and we found significant deficiencies in the program. It is only a two-course program and in discussing with the faculty and Director Johanna Case, who is here, the best idea was the termination of the program but not of the courses, the stand-alone certificate. The goal of the department is to increase the number of courses in drones. We have a CDS to increase the funding for equipment to increase the number of drones and cameras. The idea is it is better to have the courses that are electives of the film and stem programs. Programs like engineering and GIS they



can, students going through that pathway can take these courses as electives. We want to keep the courses and not keep the electives. One of the findings is students were not graduating from the certificate. The reality is they do not need the certificate for licensure, they have to sit through the exam to get the licenses for drones. The students were not graduating because they do not want to pay the graduation fee. The other thing going on with this program, the program to faculty ratio has been for the last issues with NNMC is that we do not have that many faculty members. At some point we need to increase the number of lines. We need to increase that ratio and if we cannot, we need to have less programs. We still need to keep the curriculum and the tradeoff is to increase one program and the other thing going on is the faculty. Member associated resigned a month ago which create a compliance issue with HLC. This is an optimal idea to go with the termination as it will not affect the licensure. Dr. Lopez asked if there is anything he missed. Anna Case stated the students could take the courses and put the money forward for the license. The classes draw students in, it is not like we don't value them, we are retaining them and we have applied for the large CDS. We are going to be the home site for the FAA's convention that comes to Northern New Mexico. It will grow but will grow better in the Bachelors of Integrated Studies. Dr. Lopez stated there is precedent on this approach. This is exactly what we are doing with the CAN program. The same is true with the Sysco academy in Engineering. A certificate from us does not make any difference.

Board President asked if there were any questions. President Balderas stated this is exciting the FAA is coming here and we can be a host for a developing area. Our students need the opportunity to learn about drones and Dr. Lopez is still saying we can and asked Dr. Lopez to elaborate for the Board about the federal request for infusion. What would the money go to. Dr. Lopez stated the money is mainly equipment, computers, cameras, what we want to do is integrate the drone's program with the film program. Most is equipment. President Balderas stated we are taking a step forward in building infrastructure. Dr. Lopez stated the drone's technology is a good complement of other technology being offered through fire technology. Ms. Case stated they have had a couple of meetings with the committee having these events and David Lindblom called it a drondeo. President Balderas stated he wanted the Board to appreciate we are going forward. Dr. Lopez stated it is important that we are getting rid of the certificate but expanding courses. The consequence of not doing so is that we would have to find a full-time faculty member per the HLC. If the curriculum remains under the programs in place, the requirement does not exist. It is covered by curriculum we have covered. It is a regulation that triggered the decision. We are not decreasing; we are expanding what we want to do in terms of curriculum available. There are at least two courses we would like to add to the drone's program if this funding comes through.

Board President Martin asked if there were any questions from the Board of Regents. Regent Velarde stated she had no questions. Regent Swentzell asked since the faculty associated with the certificate is no longer with the college and the classes continue to make is there an instructor lined up. Dr. Lopez stated right now, obviously, when we had this resignation is to cover the classes. We have the chair; he has a couple of recommendations for someone to help with the courses. We are not in trouble right now and we would not offer them until we secure the adjunct. Regent Archuleta and Batista Daus had no questions.

Board President Martin entertained a motion to approve the termination of Drones Certificate Program

Regent Velarde moved to approve the termination of the Drones Certificate Program. Second – Regent Archuleta. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Batista Daus – yes. Motion passed unanimously.

**XI. EXECUTIVE SESSION**

None.

**XII. POSSIBLE ACTION ON EXECUTIVE SESSION**

None.

**XIII. ADJOURNMENT**

Board President Martin entertained a motion to adjourn.

Regent Archuleta moved to adjourn. Second - Swentzell. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Archuleta – yes, Regent Batista Daus – yes. Motion passed unanimously.

The Board of Regents adjourned at 2:06PM.



Michael A. Martin  
Board President



Erica Rita Velarde (May 26, 2023 17:23 MDT)

Erica Velarde  
Board Vice President







# 1673\_001

Final Audit Report

2023-05-26

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