

NORTHERN New Mexico College



NNMC BRANCH COMMUNITY COLLEGE BOARD MINUTES NOVEMBER 5, 2020

A Special Meeting of the Northern New Mexico Branch Community College was held on November 5, 2020, in the Board Room of Northern New Mexico College, Espanola Campus. Board Members present: Gilbert Serrano, Donald Valdez, Antonette Serrano, and Jon Paul Romero. Board Members not present: Moises Peña. Board President Serrano called roll for the meeting: President Serrano – present, Vice President – Jon Paul Romero, present via phone call, Secretary – Antonette Serrano – present via phone call, Member Moises Peña – not present, Member Donald Valdez – present. Board President Serrano stated the Board has a quorum and can conduct business.

Northern New Mexico College Staff Present: Richard J. Bailey, Jr., PhD, President, Ivan Lopez Hurtado, PhD, Provost & Vice President for Academic Affairs; Ricky A. Bejarano, CPA, CGMA, Vice President – Finance & Administration, Evette Abeyta, Budget Director, Ryan Cordova, Dr. Frank Loera, Chair of the Technical Trades, Steven Skelton, Professor in Plumbing, John Ussery, Director of Grant for ECMC Foundation and serving as El Rito Director, Athletic Director, Men's Basketball Coach and Amy Peña, Executive Assistant to the President, Board Secretary.

Faculty Present: Betty Espinoza

Others Present: Michael A. Martin, Northern New Mexico College Board President

I. CALL TO ORDER

Board President Serrano called the meeting to order at 3:06PM.

President Bailey stated Board President Serrano would like to start the meeting with the Pledge of Allegiance. President Bailey stated there are no formal decisions so the meeting could begin.

Board President Serrano turned the meeting over to President Bailey.

Board Member Valdez asked if anyone had the Robert's Rules of Order handy, he thinks a quorum is required in any type of meeting. He does not think decision process is part of it but the quorum is detrimental to the procession of the meeting. Board President Serrano stated he thinks we can have an informational meeting without a quorum, that is what he presumes. It is just going to be informational. Board Member Valdez stated he would leave it up to Board President Serrano. Board President Serrano stated if it is informational, he thinks it is alright. Antonette Serrano joined the meeting and there was a quorum of the Board.

Board President Serrano stated there is a quorum and Board business can be conducted. Board President Serrano again handed over the meeting to President Bailey.

II. APPROVAL OF AGENDA

President Bailey thanked everyone for attending the meeting. President Bailey stated we do not have a quorum but we can go through the agenda without anything formal. Board President Serrano stated as long as we do not have anything to vote on, it is good. President Bailey stated everything is informational.

III. BUDGET UPDATE

President Bailey started the meeting with a discussion of the budget and turned it over to the Vice President for Finance & Administration Ricky Bejarano and he will introduce Evette Abeyta who is the budget guru and expert on all things. Mr. Bejarano stated Evette has developed this specifically for the Community College just by way of introducing this format and it can be changed however the Board needs. The relevant columns other than the descriptions to the left are the last 6 columns which show the original budget, any adjustments that the College makes and the final budget. Then we have year to date which is not going to be as extensive as usual because we just started July 1st as far as getting the budget. Encumbrances is money not spent yet but essentially is a commitment to spend that money and then the available budget. Ms. Abeyta will explain the carryover from last year, the \$1.9M and what has come in so far. Mr. Bejarano introduced Ms. Abeyta who actually does this work. Ms. Abeyta stated basically at the top of the worksheet you will see the total revenue year to date. She hardcoded in the prior year revenue at the \$1.9M and that is really, she still needs to book this in Banner but she wanted to give the Board a glimpse of what is actually been received from last fiscal year. The \$35,588 is actually current year Mill Levy receipt. Total Mill Levy through today \$1,999,993 and some change. Basically, we are going to project that we will receive the additional Mill Levy that will probably come through early next year and they bill now in November or December and payments come through in January or May. We will be seeing more revenue coming in. Basically, we will adjust the budget to stay within the actual revenue so we don't overspend it. If you go to total expenses, you will see what we have been allocating to the different departments as we are creating them. The full budget was originally in the administration budget in the operation budget and so slowly you will see on the second column for that administration budget is we have started shifting the money to other areas. One of them being the maintenance and operations. You will see we have actually expended \$6,000 there and then we have committed in encumbrances about \$48,612. If you go to the next page, you will see where we transferred some money into the technical trades area. Again, this is part of covering the salary for the technical trades staff and then we have expended year to date \$49,423 and we have \$2,491 encumbered. Just to give the Board a feel, with this, we do not encumber salaries. It is not in the reserve but in the budget. The next one, which is new, something we just created is Career Services and maybe Dr. Lopez would want to touch base on what that is exactly. We then have the Registrar piece where we budgeted a percentage of the support, we receive from the current Registrar for the Branch Community College. It is just a small percentage. You will see the Business Office Support and we have one accountant being paid from the Branch Community College. Again, this is just support from the Business Office. The last item is the BR&R and you will notice there is no budget in there right now but there are some reserved encumbrances of \$38,000 in there and the reason there is no budget appropriated to that yet is because HED will require us to do a transfer from the original budget into BR&R. That is just their way of reporting. At the very bottom, total expenses year to date you will see the \$63,476 and the committed encumbrances are at \$93,850. Ms. Abeyta asked the Board if they had any questions.

Mr. Bejarano stated regarding revenues, obviously the second half of taxes are due in December so that money begins to roll in about February and that is when we expect the other \$1M to catch up to bring us to the \$2.9M in total revenue from the Mill Levy. The \$1.9M is what was in the bank from last year so far and a little more trickled in \$35,000 but there should be another \$1M coming in to bring us to the \$2.9M total. We have a lot of maintenance coming, a lot of getting the dorms up. We are installing the fire alarm system but that will be coming, \$100,000 will be coming from the Bond allocation we received.

Mr. Bejarano asked if there were any questions. There were no questions from the Board. Vice President Romero thanked President Bailey for the presentation. Board President Serrano thanked the staff for the informative presentation on the finances, he is sure it was a lot of work and thank you for all the work. Board Member Serrano asked if the slides will be sent for those of the Board Members who participated via phone along with President Bailey's PowerPoint. President Bailey stated they would be sent along with the spreadsheet.

IV. OPERATIONAL UPDATE

President Bailey stated regarding operations, he wanted the Board to hear from him regarding COVID response. The challenge for the team was to make sure when we are on the other side of the pandemic and we can start these hands on classes and so that the community is not waiting for us. As board members in the respective districts, you have made very thoughtful decisions in terms of the health and safety your communities, we are doing the same thing at the College. We have 95% of our curriculum online. The only exceptions that we have made right now are the nursing skills labs because you cannot teach someone to put an IV on online. There are one or two science labs with minimal students and we are mitigating the risk as much as possible. We are going to operate the same way in the spring with a couple of exceptions. The ones we just talked about and we have our Provost and Vice President for Academic Affairs, Dr. Ivan Lopez with us who can answer some specific questions. We are going to have several courses in the spring that will be in an eight-week term. The ones that start in January, likely, we will not be in a safe enough position to have them in person. We have a second eight-week term and if we have a vaccine, if it is widely available, if we have a community with an opportunity to take it and have enough people to take it then those classes, if students and faculty agree, we will do it and it includes the hands-on classes in El Rito. We know those are going to need to be in person. If it is safe to do so, we will start that term late depending on the availability of the vaccine. We do have key players at the meeting, Dr. Frank Loera, Chair of the Trades, Steven Skelton, Professor in Plumbing, John Ussery, Director of Grant for ECMC Foundation and serving as El Rito Director. Mr. Ussery's job is to get the facilities ready so the work can be done. President Bailey asked everyone for a quick introduction. Dr. Loera stated he is the chairperson of NNMC Branch Community College Technical Trades Department. He thanked everyone for letting him work at the Branch Community College and on these programs. John Ussery stated he has been in El Rito since 1976 and when he arrived, they are trying to pay attention to designing all the changes to make it healthy and COVID compliant as well as functional. Stephen Skelton stated he is the plumbing and electrical instructor for the Branch Community College. He thanked the Board and the tax payers of Rio Arriba County to share his knowledge with student's. He is very proud of the multicultural diversity of the students in Northern New Mexico. He is looking forward to sharing ideas and life experiences and guiding them down the path to a well-paying job. They will cover all aspects of plumbing and electrical work. How to communicate with clients, low flow plumbing, residential heating boiler installation and work with the New Mexico Plumbing and Mechanical Union to train the students so they will enter the workforce with well-paying jobs. He wanted to say the El Rito campus is a beautiful and

valuable resource and he is proud to be part of the revitalization of the instruction of plumbing and electrical trades. President Bailey stated we are grateful to have these three professionals on the team. President Bailey stated also present is Michael Martin, Board President and thanked him for being present at the meeting. President Bailey asked if there were any questions and gave a virtual tour of the work that the team has been doing on getting the campus ready. We have given an offer to and received an acceptance for our new instructor in electricians. We will introduce that professor soon. President Bailey gave a special thank you to Mateo Frazier who provided the aerial shot of the El Rito Campus.

V. TOUR OF EL RITO CAMPUS

President Bailey gave a special thank you to Mateo Frazier and students who provided the aerial shot of the El Rito Campus and presented it to the Board. This is part of the drone program at the College. President Bailey asked if there were any questions. Board President Serrano asked if there were questions.

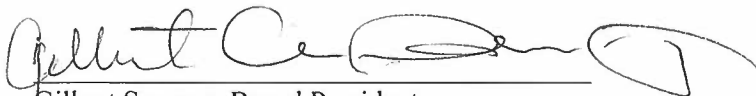
VI. ADJOURN

Board President Serrano entertained a motion to adjourn.

Board Vice President Romero moved to adjourn. Second – Board President Serrano. Motion passed unanimously.

The Board Meeting of the Branch Community College adjourned at 3:45PM.

APPROVED:



Gilbert Serrano, Board President


Jon Paul romero (Jul 27, 2021 18:25 MDT)

Jon Paul Romero, Vice President

NORTHERN New Mexico College



NORTHERN NEW MEXICO COLLEGE BRANCH COMMUNITY COLLEE BOARD MARCH 31, 2020

I. INTRODUCTION

A. Call to Order

A Regular Meeting of the Northern New Mexico Branch Community College was held on March 31, 2020, in the Board Room of Northern New Mexico College, Espanola Campus. Board Members present: Gilbert Serrano (in person), Board President, Moises Peña (Via Zoom), Marvyn Jaramillo (Via Zoom), Antonette Serrano (Via Zoom) and Donald Valdez (Via Zoom). Vice President Jon Paul Romero was not available to attend the meeting.

Northern New Mexico College Staff Present: Richard J. Bailey, Jr., PhD, President, Ivan Lopez Hurtado, PhD, Provost & Vice President for Academic Affairs; Ricky A. Bejarano, CPA, CGMA, Vice President – Finance & Administration; Vince Lithgow, Comptroller; Evette Abeyta, Budget Director and Amy Pena, Executive Assistant to the President, Board Secretary.

Others in attendance: Jo Boderra, Rio Grande Sun, John Ussery

The meeting was called to order at 5:33pm by Board President Gilbert Serrano. Board Member Antonette Serrano took roll call for those in attendance at the meeting. Espanola – present, Pojoaque – not present, Jemez – present, Mesa Vista – Present, Chama Valley – present.

II. APPROVAL OF AGENDA

President Serrano entertained a motion for approval of the Agenda.

Board Member Antonette Serrano moved to approve the Agenda. Second – Board Member Peña. A roll call vote was taken Roll Call Vote: Espanola – yes, Jemez Mountain – yes, Mesa Vista – yes, Chama Valley – yes. Motion passed unanimously.

III. APPROVAL OF MINUTES

Board President Serrano asked if there are any questions regarding the minutes. Board President Serrano entertained a motion to approve.

Board Member Peña moved to approve the Minutes of July 2 and Minutes of July 11. Second – Board Member Valdez. A roll call vote was taken. Espanola – yes, Jemez Mountain – offline, Mesa Vista – yes, Chama Valley – yes. Motion passed unanimously.

IV. APPROVAL OF FY 21 BUDGET

President Bailey stated the budget starts on page 11 which includes the projected revenue and expense and statements along with salary report. President Bailey stated when the Board was formed and these meetings happened in July it was to come together and put the ballot together for election. The Mill Levy passed by almost 63% of the Board. President Bailey thanked the Board for being leaders in the community to make this happen. There is roughly a \$2.4M annual budget for consideration. If approved this will be folded into the overall College budget which will then go to the Board of Regents next month and then submitted to HED by May 15th. Embedded are the salaries for professors, salaries, etc. to get this off the ground. President Bailey asked if the Board had any questions

Board Member Valdez asked how many professors there would be. President Bailey stated a Chair for the Trades, a Full Time Faculty for Plumbing & Pipefitting and a Full Time Faculty for Electricians and four part time professors. President Bailey stated this is being opened up to Junior, Seniors in High Schools and Community Members. There is going to be a transportation network from all the high schools. Board Member Valdez asked if within the budget if there is any type of contingency if there is an overabundance of people interested. Is it sufficient to utilize the FTEs for the classes? President Bailey stated what will happen is because you cannot have one faculty member and so many students, there is a limit of how many can be in the class. We hope we have that problem. If there is an abundance, we will use the tuition revenue to cover this. What makes this challenging is in 2008 a lot of people ended up going back to school. Even though we are dealing with the health crisis we know there is an economic crisis going on with it. Right now, in New Mexico we have a double whammy, a month ago Russia and Saudi Arabia were struggling in terms of oil production, that led to oil prices dropping dramatically and because of the virus a bottom fell out of the service industry. The service industry will not look the same and a lot of those people may be looking at a different career path. This is complicated but there are many different factors that may lead to a lot of people looking at a different path.

President Bailey asked Ricky Bejarano, Vice President – Finance & Administration if he had anything to add. Mr. Bejarano stated this covers it. The latest estimates is it will be between a \$1B and 2B shortfall. Board Member Gilbert Serrano asked who the instructors were going to be. President Bailey stated the College offered it to the 412 and 611 and in an ideal world we would like to hire their adjuncts. They may not want to hire the full-time faculty. The MOU does not speak to hiring a full-time faculty members. What may happen is we have graduates from our own plumbing and electrician programs who might want to take these positions. Dr. Lopez stated the MOU is to hire the individuals as adjuncts in the training centers. He is asking the unions to help us identify people we can hire. We sent the advertisement to the unions and are asking them to help us to recruit. It does not mean we will hire one of them. Whoever is the best candidate are the ones we will hire. Board Member Valdez stated he is hoping we can get skilled workers from the construction industry. President Bailey stated he went to Albuquerque and sat with the Carpenters Union. They are looking to replicate this with the carpenters. We want to be sure when we have the third program we want to be ready to roll.

Board President Gilbert Serrano entertained a motion to approve the budget as presented. Board Member Valdez moved to approve. Second – Moises Pena. A roll call vote was taken Espanola – yes, Jemez Mountain – yes, Mesa Vista – yes, Chama Valley – yes. Motion passed unanimously.

Board Member Jaramillo stated he is excited to see how this is going to go. President Bailey stated it is the leadership of the Board that made this possible. It is our community that stepped up. He is super excited. We are going to get the plumbers lab and electrician lab up to speed. When we get through this we are going to invite all the Board Members to get through a ribbon cutting to celebrate this with all the Board.

President Bailey stated he has some sad news. Jon Paul just sent a text he is dealing with a very sick father but he sends his best to everyone. Please keep his family in your prayers.


V. ADJOURN

Board President Gilbert Serrano entertained a motion to adjourn.

Board Member Valdez Moved to adjourn. Second Moises Peña. A roll call vote was taken. Española – yes, Jemez Mountain – yes, Mesa Vista – yes, Chama Valley – yes. Motion passed unanimously.

The Northern New Mexico Branch Community College Board adjourned at 5:57PM.

APPROVED:



Gilbert Serrano, Board President


Jon Paul romero (Jul 27, 2021 18:25 MDT)

Jon Paul Romero, Vice President

NORTHERN New Mexico College



NORTHERN NEW MEXICO COLLEGE BRANCH COMMUNITY COLLEGE BOARD JULY 2, 2019

A Special Meeting of the Northern New Mexico Branch Community College was held on July 2, 2019, in the Board Room of Northern New Mexico College, Espanola Campus. Board Members present: Gilbert Serrano, Jon Paul Romero, Moises Pena, Tirzio Lopez, Antonette Serrano, Pablo Lujan.

Board Member Serrano called the meeting to order at 6:32PM.

Northern New Mexico College Staff Present: Richard J. Bailey, Jr., PhD, President, Ivan Lopez Hurtado, PhD, Provost & Vice President for Academic Affairs; Ricky A. Bejarano, CPA, CGMA, Vice President – Finance & Administration and Amy Peña, Executive Assistant to the President, Board Secretary.

Others in attendance: Kyle Land, Rio Grande Sun, Juan Gallegos, IT, Leo Valdez, Charlotte Heatherington, Cuddy & McCarthy

I. CALL TO ORDER

Board Member Serrano called the meeting to order a 6:432PM.

A. Pledge of Allegiance

The Board cited the Pledge of Allegiance.

B. Ascertain Quorum

A Roll Call vote was taken for each District:

Espanola Public School District No. 55 – present
Pojoaque Valley Public School District No. 1 – present
Jemez Mountain Public School District No. 53 – present
Mesa Vista Consolidated School District No. 6 – present
Chama Valley Independent School District No. 19 – present

C. Welcome – Northern New Mexico College President - Richard J. Bailey, Jr.

President Bailey welcomed the Board to the meeting. President Bailey stated the five public school districts in their wisdom supported this initiative and the College is grateful to them putting together a Community College District.

II. REPORT OF ORGANIZATION STEPS TOO DATE.

President Bailey and Leo Valdez reviewed all steps taken during this process and they will continue with discussions with the Counties and DFA regarding next steps that need to be taken.

III. BUSINESS

A. Election of Officers

Discussion was held regarding nomination nominations of Officers.

Board Member Romero moved to nominate Gilbert Serrano as President. Second – Board Member Lopez. Motion passed unanimously.

Board Member Serrano nominated Jon Paul Romero as Vice President/Secretary. By Acclimation the motion passed.

Special note regarding nomination of Officers. As only two districts, Espanola and Pojoaque were able to post their meeting Agendas within the 72-hour notification period, Board Members Serrano and Romero were the only Board Members able to vote for this meeting.

Board Members Lopez, Antonette Serrano and Peña will vote to approve nominations at the upcoming meeting.

B. Consideration and Action on Approval of Open Meetings Notice, Resolution No. 2019-1; **2019 OPEN MEETINGS ACT**

Discussion was held regarding the Open Meetings Act.

Vice President/Secretary Romero moved to approve the Open Meetings Act. Second – Board President Serrano. Motion passed unanimously.

C. Consideration and Action on Approval of Joint Resolution Notice, Resolution No. 2019-2; **JOINT RESOLUTION APPROVING AND RATIFYING PRIOR ACTIONS OF THE BOARDS OF EDUCATION OF THE ESPAÑOLA PUBLIC SCHOOL DISTRICT NO. 55, POJOAQUE VALLEY PUBLIC SCHOOL DISTRICT NO. 1, JEMEZ MOUNTAIN PUBLIC SCHOOL DISTRICT NO. 53, MESA VISTA CONSOLIDATED SCHOOL DISTRICT NO. 6 AND CHAMA VALLEY INDEPENDENT SCHOOL DISTRICT NO. 19, RESPECTIVELY, ESTABLISHING THE MEMBER DISTRICTS OF THE NORTHERN NEW MEXICO COLLEGE BRANCH COMMUNITY COLLEGE DISTRICT AND THE CREATION OF SAID BRANCH COMMUNITY COLLEGE DISTRICT, COMBINING SAID BOARDS TO ACT AS A SINGLE GOVERNING BOARD OF THE BRANCH COMMUNITY COLLEGE, APPROVING AN OPERATING AGREEMENT BETWEEN SAID BRANCH COMMUNITY COLLEGE BOARD AND THE REGENTS OF NORTHERN NEW MEXICO COLLEGE AND OTHER MATTERS RELATING THERETO**

Vice President/Secretary Romero moved to approve the Joint Resolution 20-19-2 as presented. Second Board President Serrano. Motion passed unanimously.

Board Members Lopez, Antonette Serrano and Peña will vote to approve this resolution at the upcoming meeting.

President Bailey stated if you look at page 17 in the middle of the page, this will be the language delivered to Rio Arriba County, Taos County and Santa Fe County. The College will spend the summer and fall making sure the public understands how it was discussed with the boards of how the funding will go and make it clear it will provide dual credit opportunities for the high school students. This will be clear that the tuition rates will be driven down and talk about free transportation to and from each of the participating high schools in the districts. This agreement will be with this Board and the Board of Regents. The April meeting may move to March because of that Mill Levy, if it passes, the Board has complete jurisdiction of how the money is spent. This money will be budgeted with the Board to the penny of how it is spent.

- D. Consideration and Action on Approval of Ad Valorem Tax Resolution Notice, Resolution No. 2019-3; **RESOLUTION ADOPTING THE TAX ROLLS OF THE ESPAÑOLA PUBLIC SCHOOL DISTRICT NO. 55, POJOAQUE VALLEY PUBLIC SCHOOL DISTRICT NO. 1, JEMEZ MOUNTAIN PUBLIC SCHOOL DISTRICT NO. 53, MESA VISTA CONSOLIDATED SCHOOL DISTRICT NO. 6 AND CHAMA VALLEY INDEPENDENT SCHOOL DISTRICT NO. 19 AS THE TAX ROLLS OF THE NORTHERN NEW MEXICO COLLEGE BRANCH COMMUNITY COLLEGE DISTRICT, PROPOSING AND DIRECTING THE INCLUSION OF A MILL LEVY BALLOT QUESTION FOR CURRENT OPERATIONS, MAINTENANCE AND CAPITAL IMPROVEMENTS OF THE NORTHERN NEW MEXICO COLLEGE BRANCH COMMUNITY COLLEGE DISTRICT ON THE BALLOT OF THE 2019 REGULAR LOCAL ELECTION AND OTHER MATTERS RELATING THERETO**

Vice President/Secretary Romero moved to approve Resolution 2019-3 as presented. Second President Serrano. Motion passed unanimously.

Board Members Lopez, Antonette Serrano and Peña will vote to approve this resolution at the upcoming meeting.

- E. Consideration and Action on Operating Agreement between Northern New Mexico College Board of Regents and Northern New Mexico College Branch Community College Board

President Bailey stated this represents an operating agreement between Northern New Mexico College Board of Regents and the Branch Community College Board.

Vice President/Secretary Romero moved to approve Operating Agreement as presented. Second Board President Serrano. Motion passed unanimously.

President Bailey stated this resolution is a testament to the decisions that individual Boards made which has the forming of the Community College Districts. President Bailey asked Charlotte Hetherington, legal counsel, if the Resolution calls for all five boards, is she comfortable from a legal standpoint of the two adopting with the all five and allowing the other three at the follow up to make the same vote. Ms. Hetherington stated this is proper for the Board Member from Chama, Mesa Vista and Jemez that this is their intention to adopt this when they have their meeting to do so. This should be on the record of this meeting of what they intended to do and will do when they get their notices posted in their local district media.

Board Member Lopez, Serrano and Pena stated they do intend to participate and will vote yes on the Resolutions.

IV. Advanced Planning

President Bailey stated he would propose that the Board consider the time for the next meeting, it will be telephonic. The Board would need to give 72-hour notice. Discussion was held regarding date and time for the meeting. The notice will be posted with the date and time of the meeting. The Board meeting will be held on July 11, 2019 at 6:30PM and will be posted on July 8, 2019. Details of the call-in information will be sent to the Board Members.

Vice President/Secretary Romero stated he would like to nominate Board Member Pena for Vice President and Board Member Serrano for Vice President. Board President Serrano stated Vice President/Secretary Romero would need to resign when nominations are made again.


President Bailey thanked each of the School Boards and thanked the Superintendents, each was deliberate and thoughtful of how to do this and move forward. These Board Members have given a voice to community members that they didn't have before. They should all be applauded for their leadership and volunteering.

V. ADJOURNMENT


Board Member Serrano entertained a motion to Adjourn.

Board Member Romero moved to adjourn. Second Board Member Pena. The Board adjourned at 7:14PM.

APPROVED:



Gilbert Serrano, Board President



Jon Paul Romero (Jul 27, 2021 18:25 MDT)
Jon Paul Romero, Vice President

NORTHERN New Mexico College



NORTHERN NEW MEXICO COLLEGE BRANCH COMMUNITY COLLEGE BOARD JULY 11, 2019

I. INTRODUCTION

A. Call to Order

A Special Meeting of the Northern New Mexico Branch Community College was held on July 11, 2019, in the Board Room of Northern New Mexico College, Espanola Campus. Board Members present: Gilbert Serrano, Board President (In Person), Jon Paul Romero, Vice President/Secretary (In Person), Moises Pena (In Person), Tirzio Lopez (Via Conference Call), Marvyn Jaramillo (Via Conference Call), Antonette Serrano (Via Conference Call) Board President Serrano called the meeting to order at 10:07AM.

Northern New Mexico College Staff Present: Richard J. Bailey, Jr., PhD, President, Ivan Lopez Hurtado, PhD, Provost & Vice President for Academic Affairs; Ricky A. Bejarano, CPA, CGMA, Vice President – Finance & Administration and Amy Pena, Executive Assistant to the President, Board Secretary.

Others in attendance: Bobbie Gutierrez, Superintendent, Espanola Public Schools, Denise Johnston, Espanola Public Schools

The meeting was called to order at 6:32 by Board President Gilbert Serrano.

1. Pledge of Allegiance

The Board cited the Pledge of Allegiance.

B. Ascertain Quorum

Board President Serrano took a roll call of each District and all were present.

Espanola Public School District No. 55
Pojoaque Valley Public School District No. 1
Jemez Mountain Public School District No. 53
Mesa Vista Consolidated School District No. 6
Chama Valley Independent School District No. 19

Board President Serrano stated there is a quorum of the Board. Vice President/Secretary Romero asked for a moment of silence as there was a tragedy in Pojoaque Valley, one of their students and one of NNMC students was murdered today and her husband took his life, Ernestine Romero. The Board paused for a moment of silence. Vice President/Secretary Romero thanked everyone for taking the moment of silence.

C. Welcome – Northern New Mexico College President - Richard J. Bailey, Jr.

President Bailey stated our hearts go out to Pojoaque, the entire community and certainly the entire community. President Bailey thanked the Board for reconvening. He recognized that there are two superstars at the meeting, Bobbie Gutierrez and Denise Johnson. The Board is honored to have them at the meeting. All five superintendents and staff have been unbelievable from day one. The College is grateful for the partnership with the school boards and school superintendents. This should be a quick meeting. The same Agenda will be followed. The only caveat he would like to ask is because documents are going to be signed that Mr. Valdez and President Bailey will be scurrying to the three different counties and county clerks and DFA all tomorrow, with these documents. Consideration for the Board, at the last meeting they spoke about a proposed new officer structure for the Board and it should be still done at some point. Vice President/Secretary Romero stated since everybody is not in the meeting and signatures are needed, they would need to wait for a quorum of everyone. President Bailey stated he knows there is already an idea of how they want to organize in terms of officers. The consideration for this meeting is to consider tabling that issue until the next meeting so that we can get signatures from the Board Members who are present.

Board Member moved to table Item III.A. Second – Moises Pena. Motion passed unanimously.

II. REPORT OF ORGANIZATION STEPS TO DATE – NORTHERN NEW MEXICO COLLEGE BOARD PRESIDENT – RICHARD J. BAILEY, JR.

President Bailey stated this was covered at the last meeting and asked if there are any specific questions. There has been no change as to where they are going and discussions with the Counties and DFA.

Vice President/Secretary Romero stated for Board Member Jaramillo's edification, the reason this meeting is taking place is that when the last meeting took place a couple of the districts could not post to meet the State requirement for 72 hours on posting. Vice President/Secretary Romero and Board President Serrano's districts were the only ones who could take legal voted on it even though there was discussion. They felt for the record it was best to have another meeting so everybody has they vote on record.

III. BUSINESS

A. Election of Officers

No action was taken.

B. Consideration and Action on Approval of Open Meetings Notice, Resolution No. 2019-1; **2019 OPEN MEETINGS ACT NOTICE RESOLUTION**

Board President Serrano entertained a motion for approval. Board Member moved for approval. Second - Board Member Peña. A Roll call Vote was taken. Board Member Lopez - yes, Board President Serrano - yes, Board Member Lujan - yes, Board Member Serrano - yes, Vice President/Secretary Romero - yes, Board Member Peña - yes. Board Member Jaramillo - yes. Motion passed unanimously.

C. Consideration and Action on Approval of Joint Resolution Notice, Resolution No. 2019-2; **JOINT RESOLUTION APPROVING AND RATIFYING PRIOR ACTIONS OF THE BOARDS OF EDUCATION OF THE ESPAÑOLA PUBLIC SCHOOL DISTRICT NO. 55, POJOAQUE VALLEY PUBLIC SCHOOL DISTRICT NO. 1, JEMEZ MOUNTAIN PUBLIC SCHOOL DISTRICT NO. 53, MESA VISTA CONSOLIDATED SCHOOL DISTRICT NO. 6 AND CHAMA VALLEY INDEPENDENT SCHOOL DISTRICT NO. 19, RESPECTIVELY, ESTABLISHING THE MEMBER DISTRICTS OF THE NORTHERN NEW MEXICO COLLEGE BRANCH COMMUNITY COLLEGE DISTRICT AND THE CREATION OF SAID BRANCH COMMUNITY COLLEGE DISTRICT, COMBINING SAID BOARDS TO ACT AS A SINGLE GOVERNING BOARD OF THE BRANCH COMMUNITY COLLEGE, APPROVING AN OPERATING AGREEMENT BETWEEN SAID BRANCH COMMUNITY COLLEGE BOARD AND THE REGENTS OF NORTHERN NEW MEXICO COLLEGE AND OTHER MATTERS RELATING THERETO**

Board President Serrano entertained a motion to approve. **Vice President/Secretary Romero moved to approve Consideration and Action on Approval of Joint Resolution Notice, Resolution No. 2019-2. Second - Board Member Peña. A Roll Count was taken. Board Member Lopez - yes, Board President Serrano - yes, Board Member Serrano - yes, Vice President/Secretary Romero - yes, Board Member Peña - yes. Motion passed unanimously.**

D. Consideration and Action on Approval of Ad Valorem Tax Resolution Notice, Resolution No. 2019-3; **RESOLUTION ADOPTING THE TAX ROLLS OF THE ESPAÑOLA PUBLIC SCHOOL DISTRICT NO. 55, POJOAQUE VALLEY PUBLIC SCHOOL DISTRICT NO. 1, JEMEZ MOUNTAIN PUBLIC SCHOOL DISTRICT NO. 53, MESA VISTA CONSOLIDATED SCHOOL DISTRICT NO. 6 AND CHAMA VALLEY INDEPENDENT SCHOOL DISTRICT NO. 19 AS THE TAX ROLLS OF THE NORTHERN NEW MEXICO COLLEGE BRANCH COMMUNITY COLLEGE DISTRICT, PROPOSING AND DIRECTING THE INCLUSION OF A MILL LEVY BALLOT QUESTION FOR CURRENT OPERATIONS, MAINTENANCE AND CAPITAL IMPROVEMENTS OF THE NORTHERN NEW MEXICO COLLEGE BRANCH COMMUNITY COLLEGE DISTRICT ON THE BALLOT OF THE 2019 REGULAR LOCAL ELECTION AND OTHER MATTERS RELATING THERETO**

Board President Serrano entertained a motion to approve Consideration and Action on Approval of Ad Valorem Tax Resolution Notice, Resolution No. 2019-3.

Vice President/Secretary Romero moved to approve Consideration and Action on Approval of Ad Valorem Tax Resolution Notice, Resolution No. 2019-3. Second - Board Member Peña. Roll Call Vote was taken. Board Member Lopez - yes, Board President Serrano - yes, Board Member Serrano - yes, Vice President/Secretary Romero - yes, Board Member Peña - yes. Motion passed unanimously.

E. Consideration and Action on Operating Agreement between Northern New Mexico College Board of Regents and Northern New Mexico College Branch Community College Board

Board President Serrano entertained a motion to approve the Operating Agreement Northern New Mexico Board of Regents and Northern New Mexico College Branch Community College Board.

Vice President/Secretary Romero moved to approve the Operating Agreement between Northern New Mexico College Board of Regents and Northern New Mexico College Branch Community College Board. Second - Board Member Peña. A Roll Call Vote was taken. Board Member Lopez - yes, Board President Serrano - yes, Board Member Serrano - yes, Vice President/Secretary Romero - yes, Board Member Peña - yes. Motion passed unanimously.

IV. ADVANCED PLANNING

President Bailey stated he has three quick things for Advanced Planning. He would like to get short bios on all the Board Members to celebrate them on the website and so the public will know who they are. President Bailey stated he would like to give a special thanks to Dr. Lopez. The College has been working on the IBEW Electricians Group and Plumbers and Pipefitters statewide and Dr. Lopez has done some herculean work and as they start moving forward and start looking at some of the development of some of the labs and some of the things they are doing, they would like to think about having the board members see where the students will be training. This will be done on the campus in El Rito. There will be an early fall for convening.

President Bailey stated the College will be putting together a package so they can notify the public of the initiative and what it will be for the students in the five districts, what the Mill Levy will cost everyone, we would like to be clear about it and more importantly, what the money will pay for. President Bailey will be presenting this to the Board and they make look at an early fall convening to talk about strategy. Vice President/Secretary Romero stated with respect to the programs for the Electricians and Plumbers, he would like to invite President Bailey to the Northern Area Local Workforce Development Board which Vice President/Secretary Romero is a member of the board and they have some money through Youth Build through the Department of Labor that they would like to be able to try to engage to get some of these kids between 15 and 24 into some of these programs. President Bailey stated this would be wonderful and for the record that it was the Northern Area Workforce Development Board that really opened the College's eyes to the job demand out there. It was their guidance with helping the College looking at those two programs as the inaugural programs because of the high starting salary and the job demand out there.

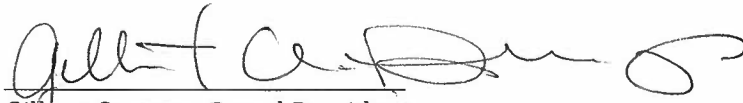
V. ADJOURNMENT

Board President Serrano entertained a motion to Adjourn.

Vice President/Secretary Romero moved to adjourn. Second Board Member Pena. A Roll Call Vote was taken. Board Member Lopez - yes, Board President Serrano - yes, Board Member Serrano - yes, Vice President/Secretary Romero - yes, Board Member Peña - yes. Motion passed unanimously.

The Northern New Mexico College Branch Community College Board adjourned at 6:44PM.

APPROVED:



Gilbert Serrano, Board President



Jon Paul Romero (Jul 27, 2021 18:25 MDT)

Jon Paul Romero, Vice President







0853_001 (2) (1)

Final Audit Report

2021-07-28

Created:	2021-07-26
By:	Amy Pena (amy.pena@nmmc.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAdFjjYbLYY48UoZ_wa-1Ef0C-vQNxA8k7

"0853_001 (2) (1)" History

-  Document created by Amy Pena (amy.pena@nmmc.edu)
2021-07-26 - 6:10:36 PM GMT- IP address: 205.166.231.250
-  Document emailed to Jon Paul romero (jpromero68@gmail.com) for signature
2021-07-26 - 6:11:33 PM GMT
-  Email viewed by Jon Paul romero (jpromero68@gmail.com)
2021-07-26 - 10:44:14 PM GMT- IP address: 66.249.84.92
-  Email viewed by Jon Paul romero (jpromero68@gmail.com)
2021-07-27 - 10:22:42 PM GMT- IP address: 66.249.84.86
-  Document e-signed by Jon Paul romero (jpromero68@gmail.com)
Signature Date: 2021-07-28 - 0:25:08 AM GMT - Time Source: server- IP address: 174.205.99.92
-  Agreement completed.
2021-07-28 - 0:25:08 AM GMT