

HIGH SCHOOL EQUIVALENCY PROGRAM (HEP)

NORTHERN NEW MEXICO COLLEGE



HEP Services at Northern New Mexico College

- High School Equivalency (HSE) preparation instruction and tutoring
- Instructional materials and books
- HSE testing registration
- Career and academic advising

HEP Eligibility Requirements

- Be at least 16 years of age
- Not currently enrolled in high school
- Have not earned a high school diploma or its equivalent
- Must demonstrate adequate reading comprehension and math skills by successfully passing a pre-assessment test

HEP Application Requirements

- Completed Application
- Complete a HEP interview to be considered for program enrollment
- Underage Permission/Withdrawal Form from school and school district (if 16 or 17)
- Copy of Government issued ID
- Copy of IEP, 504 Plan, or other documentation required to request learning accommodations (If applicable)

Questions? (505) 747.5031 • hep@nnmc.edu

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SECTION 1 HEP Application Information

LAST NAME FIRST NAME M.I.

_____/_____/_____
TODAY'S DATE

_____/_____/_____-_____/_____/_____-_____/_____/_____
SOCIAL SECURITY #

_____/_____/_____
DATE OF BIRTH

_____/_____/_____-_____/_____/_____
CELL PHONE

_____/_____/_____-_____/_____/_____
ALTERNATE PHONE

STUDENT PERSONAL EMAIL ADDRESS

PHYSICAL ADDRESS STREET

CITY & STATE

ZIP

MAILING ADDRESS (if different from physical address)

CITY & STATE

ZIP

EMERGENCY CONTACT NAME

_____/_____/_____-_____/_____/_____
EMERGENCY CONTACT NUMBER

ETHNICITY (CHECK ALL THAT APPLY)

- | | |
|---|---|
| ☐ Hispanic/Latino | ☐ American Indian/Alaska Native |
| ☐ Asian | ☐ Native Hawaiian/Other Pacific Islander |
| ☐ Black/African American | ☐ Other: _____ |
| ☐ White | ☐ Decline |

IS ENGLISH YOUR SECOND LANGUAGE? ☐ Yes ☐ No

IF YES, WHAT IS YOUR NATIVE LANGUAGE? _____

HOW DID YOU FIND OUT ABOUT NNMC HEP?

- | | | |
|---|---|--|
| ☐ Walk-in | ☐ Flyer/Brochure | ☐ Newspaper/Radio |
| ☐ Informational Fair | ☐ Recruiter/Outreach Staff | ☐ Referral Agency/Program |
| ☐ High School Counselor | ☐ Social Media | |
| ☐ Family Member/Friend/Acquaintance: _____ | | |

NORTHERN NEW MEXICO COLLEGE



APPLICANT MUST ANSWER QUESTIONS 1 -4

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins or other markings on the paper.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slight shadow on the right side, suggesting it's resting on a surface.



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SECTION 3 Additional Contact Information

(IN CASE YOU CAN NOT BE REACHED)

CONTACT NAME

RELATION TO STUDENT

____/____/____/ ____/____/____/- ____/____/____/____/
CONTACT CELL PHONE

____/____/____/ ____/____/____/- ____/____/____/____/
CONTACT ALTERNATE PHONE

SECTION 4 Eligibility

ARE YOU CURRENTLY ENROLLED IN SCHOOL?

☐ Yes ☐ No

LAST GRADE COMPLETED

NAME OF SCHOOL LAST ATTENDED

HAVE YOU EARNED A HIGH SCHOOL DIPLOMA OR ITS EQUIVALENT?

☐ Yes ☐ No

DID YOU HAVE AN INDIVIDUALIZED EDUCATION PROGRAM (IEP) OR 504 PLAN IN SCHOOL
OR WOULD YOU NEED ADDITIONAL ACCOMMODATIONS MADE?

☐ Yes ☐ No

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SECTION 5 Assessment Factors

DEPENDENTS:

DO YOU HAVE ANY CHILDREN?

☐ Yes ☐ No

IF YES, HOW MANY? _____

PARENTS EDUCATIONAL BACKGROUND:

DO EITHER OF YOUR PARENTS HAVE A COLLEGE/UNIVERSITY DEGREE?

☐ Yes ☐ No

DISRUPTED EDUCATION PATTERN:

WITHIN THE PAST 4 YEARS, HAVE YOU RELOCATED FROM
YOUR HOME OR PERMANENT RESIDENCE?

☐ Yes ☐ No

IF YES, HOW MANY TIMES? _____

DO YOU HAVE ACCESS TO A COMPUTER AND INTERNET AT HOME?

☐ Yes ☐ No

ARE YOU CURRENTLY EMPLOYED?

☐ Yes ☐ No

WHAT IS YOUR ESTIMATED YEARLY FAMILY INCOME?

☐ \$0- \$2,500

☐ \$5,001 - \$7,500

☐ \$10,001 - \$15,000

☐ \$2,501 - \$5,000

☐ \$7,501 - \$10,000

☐ \$15,001 - \$20,000

☐ More than \$20,000

NUMBER OF PEOPLE IN HOUSEHOLD (INCLUDING YOURSELF): _____

DO YOU RECEIVE ANY ECONOMIC ASSISTANCE? IF SO, PLEASE INDICATE WHAT TYPE BELOW.

☐ TANF ☐ Childcare Assistance ☐ Medicaid ☐ SNAP ☐ WIC

☐ SSI (Supplemental Security Income) ☐ Other _____

OFFICE USE ONLY Need-Based Eligibility

Family Income _____ Household _____ Assistance _____ Dependents _____

Disrupted Education _____ Essay _____ TOTAL _____

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SECTION 6 Signature & Authorization

I understand that in order to be accepted and receive services from this program, HEP requires access to my student records. I therefore authorize the Northern New Mexico College High School Equivalency Program staff to have access to my records at Northern New Mexico College. This information will be held in the strictest confidence. Records may include:

- Grades, transcripts and enrollment documents
- Financial aid information on dependents
- Government and State agency documents
- Records of tests taken for assessment purposes at NNMC or other institutions

I certify to the best of my knowledge, the information I have provided on this application form are complete and true. Failure to disclose and submit complete and accurate information may result in the denial of acceptance to NNMC's High School Equivalency Program.

PRINT APPLICANT'S NAME

SIGNATURE

DATE

NNMC High School Equivalency Program, 921 Paseo de Oñate, Española, NM 87532

Joseph A. Montoya Administration Bldg • Rm AD 114

(505) 747-5031 hep@nnmc.edu

The High School Equivalency Program (HEP) @NORTHERN provides academic instruction, resources and support to individuals in Rio Arriba County and surrounding areas in attaining a High School Equivalency (HSE).